#### Student of the Year

##### Application Checklist – Grade 12

To maintain a fair and consistent selection process,

the following guidelines should be followed:

* All pages of the application must be typed.
* Only the requested information should be included in the application.
* Application should include one picture (no larger than 5x7) of the candidate. This picture should be clipped to the application. Please copy the picture for each application.
* Awards, certificates, etc. should **not** be submitted at this level of the selection process. The school should maintain all supporting documents. Parish winners will be required to submit this information for regional and state competitions.
* The Academic Achievement form must be completed by the school counselor and approved by the principal. Please ensure the Principal and Counselor signatures are included.
* High Schoolapplications must include copy of EOC scores, AP scores, ACT scores, PSAT scores, SAT scores, WorkKeys scores, High School Jump Start certifications, TOPS-Aligned Dual Enrollment coursework, TOPS/TOPS Tech eligibility status, Work-based experience documentation from employer, Associate Degree coursework/status and other pertinent academic test results.
* High School candidates must include a transcript.
* The C&I Department will assist parish level winners in compiling a complete portfolio to be submitted to regional competition.
* All Applications & Writing Samples must be submitted to the C & I High School Department **by Tuesday, November 4, 2025.** Applications should be submitted with the **original application and photo plus 5 additional copies.**

If you have any questions, please contact:

High School……………Angela Trahan………………... 217-4160 ext. 1304